



Please Email or Fax Registration Form to: **SARAWAK INFORMATION SYSTEMS SDN BHD**

Attention: Norzaitul Ramlee (012-859 3226) Silvia Philip (014-205 8202) Fax No: 082-360522

PHYSICAL TRAINING - REGISTRATION FORM

(To register, please complete part 1 to 5)

1. Company Information

Category:	<input type="checkbox"/> Government Agencies <input type="checkbox"/> HRD Corp Registered Employers <input type="checkbox"/> Non – HRD Corp Registered Employers	Tel:
Company Name:		Email:
Address:		Fax:
Contact Person:		Designation:

2. Course Information (*Please refer to SAINS Computer Training Programme)

No	Training Date	Course Title	No. of Pax (s)	Fees/ Pax (RM)	Duration (Days)	Total Fees (RM)
1.						
2.						
3.						
Total Amount						

The fee is inclusive of refreshment and course material. Course fee **EXCLUDE** SST @ 6%.

Certificate of Completion will be presented upon completion of course.

Course Venue : **SAINS – PPKS Training Centre**

Time : **8.30 am - 4.30 pm**

3. Participant(s) Information

No.	Participant Name	Designation	Meal Choice
1.			<input type="checkbox"/> Vegetarian <input type="checkbox"/> Non-Vegetarian
2.			<input type="checkbox"/> Vegetarian <input type="checkbox"/> Non-Vegetarian
3.			<input type="checkbox"/> Vegetarian <input type="checkbox"/> Non-Vegetarian

4. Methods of Payment

Cash Cheque Service Order Purchase Order

Payment should be made payable to **Sarawak Information Systems Sdn. Bhd.** to RHB Account No: **21121250109185** and admittance will only be permitted upon receipt of full payment. The rate of the Service Tax is subject to changes according to the current rate or at other statutory rates prevailing at the time when such tax is chargeable or payable.

5. Authorization

Authorized signature _____ Company Chop / Stamp:

Name : _____

Designation : _____

Date : _____

Cancellations & Transfers:

- Full payment must be made **SEVEN (7)** days prior to the course
- If cancellation occurs less than **FIVE (5)** working days from the course delivery, the FULL training fees for the course will be charged
- A substitute delegate is welcome at no extra charge if you are unable to attend. Kindly provide name and title of substitute delegate prior to the course

Disclaimer:

SAINS reserves the right to cancel the event should circumstances beyond its control arise. In the event of such a cancellation, SAINS will refund in full all payments received. SAINS also reserves the right to make alternative arrangements without prior notice should it be necessary to do so. Upon signing the registration form, you are deemed to have read and accepted the terms and conditions.